Professional Position Posting

Life Sciences Informationist

Department: Woodruff Health Sciences Center Library

Salary: Commensurate with qualifications and experience

Position Availability: Immediately

Description of Institution and Library

Emory University is recognized for its outstanding liberal arts college and superb professional schools. The Woodruff Health Sciences Center operates the health professions schools of medicine, nursing, and public health, as well as the Winship Cancer Institute and Emory Healthcare, the largest health system in Georgia. Generating more research funding than any other Georgia institution, Emory University and Emory Healthcare received $572.4 million in total funding for 2015.

The Woodruff Health Sciences Center Library offers a wide range of services and programs to optimize research, education, and clinical care processes throughout the Woodruff Health Sciences Center, the Graduate Division of Biological and Biomedical Sciences, and Emory College life sciences departments. Informationists and librarians interact with the Emory community through virtual reference, information desks, the website, and office hours at customer locations—as well as through face-to-face and online instruction. Collection expenditures total $3.6 million and include over 1700 unique journal titles; 98% of the collection is accessible electronically.

Position Duties

The Life Sciences Informationist delivers research and instructional services to customers in health and life sciences. Specific focus areas include faculty and students in the Emory College departments of Biology and Neuroscience and Behavioral Biology (NBB), and the Graduate Division of Biological and Biomedical Sciences.

- Develop and provide WHSC faculty and students with specialized instruction on library resources and the literature in the life sciences through classes, group training sessions, and library instruction aids such as web-based eLearning modules and guides.
- Respond to requests for mediated searches and in-depth reference requests
- Participate in electronic on-demand reference service and journal access troubleshooting service as scheduled. Consult with graduate students, academic staff, and faculty through scheduled appointments to identify sources, develop research strategies, or review information management.
- Proactively collaborate with the informationist team to identify, design, and/or introduce new information products and services
- Participate in a research impact service to collect and analyze bibliometric data to support faculty, research groups, departments and programs in faculty recruitment, evaluation, and promotion
- Evaluate and recommend resources for the Library collection to support the library’s life sciences user community
• Attend research presentation, seminars, or meetings in designated subject areas to identify potential research assistance opportunities
• Engage and communicate regularly with faculty and students in person and online

**Required Qualifications**

• ALA-accredited master’s degree in Library and Information Science OR relevant education (i.e. PhD or Master’s degree in a life sciences discipline)
• Experience in a medical or academic library or experience working or teaching in the life sciences.
• Ability to build and sustain effective interpersonal relationships with library staff, faculty and students, off campus faculty and administrators, campus administrators, etc.
• Evidence of analytical, organizational, communication, project, and time management skills and demonstrated ability to set priorities, and meet deadlines.
• Demonstrated proficiency and capabilities with personal computers and software, the Web, and library-relevant information technology applications.
• Commitment to fostering a diverse educational environment and workplace and an ability to work effectively with a diverse population.
• Ability to work successfully on a team

**Preferred Qualifications**

• Experience in developing and providing instruction in academic settings
• Documented educational background in the biological/biomedical sciences
• Experience working with bibliographic tracking, management, and visualization tools (eg. Citation databases, EndNote, Microsoft Excel and/or other statistical packages).

**General Information on Librarian/Faculty Equivalent Positions**

Librarians are faculty-equivalent appointees who provide professional service in the University libraries and special collections in support of the University’s educational, research, and public services missions.

Emory provides an extremely competitive fringe benefit plan that includes personal leave, holiday pay, medical and dental plans, life insurance, courtesy scholarships, and tuition reimbursement just to name a few. For a full list of benefit programs, please go to [http://www.hr.emory.edu/eu/benefits/](http://www.hr.emory.edu/eu/benefits/).
Application Procedures

Interested candidates should review the applications requirements and apply online at
Applications may be submitted as Word or PDF attachments and must include:

1) Cover letter of application describing qualifications and experience;
2) Current resume/vita detailing education and relevant experience; and
3) On a separate document list the names, email addresses, and telephone numbers of 3 professional
   references including a current or previous supervisor.

Candidates applying by October 17th will receive priority consideration. Review of applications will continue until
position is successfully filled. Emory is an Equal Opportunity/Affirmative Action Employer that welcomes and
encourages diversity and seeks applications and nominations from women and minorities.

Emory University is an Equal Opportunity/Affirmative Action/Disability/Veteran Employer.