Social Sciences Librarian for Sociology and Development Studies

Department: Sciences & Social Sciences, Emory Libraries
Salary: Commensurate with qualifications and experience
Position Availability: Immediately

Position Summary

Emory University Libraries seek a highly collaborative individual as the Social Sciences Librarian for Sociology and Development Studies of the Sciences & Social Sciences team. Reporting to the Sciences and Social Sciences Team Leader, the subject librarian for Sociology and Development Studies provides the full range of subject specific library services to the academic departments, including collection management, consultation, instruction, assessment, and reference. The Social Sciences Librarian for Sociology and Development Studies maintains and expands research-level collections, acts as an expert guide, provides research help at the time of need, and contributes to the programmatic and collaborative work of Research and Engagement Services and the library in general.

Essential Responsibilities & Duties

A. Subject Librarian Responsibilities

ENGAGEMENT:

1. Serves as primary liaison to and actively develops professional relationships with faculty, students and staff in Sociology and Development Studies. May include other areas within the Sciences and Social Sciences Team if needed.
2. Plans and delivers research and instruction services; teaches research tools and skills relevant to the discipline.
3. Collaborates with faculty to promote information literacy and proficiency in research techniques as well as to attain course-specific learning outcomes.
4. Provides in-depth, specialized consultation in support of the entire research lifecycle.
5. Provides reference assistance to Emory students and faculty, visiting scholars, and the public as needed and assigned.
6. Assists faculty and students engaged in advanced research and teaching projects; collaborates as needed with Emory’s Center for Digital Scholarship (ECDS) and Academic Technology Services.
7. Connects faculty and students to data support and resources
8. Connects faculty and students to Scholarly Communications support and resources.
9. Partners with other libraries and centers relevant to discipline to provide teaching and research support.
10. Participates in the Sciences and Social Sciences Team, including planning, prioritization and assessment.
COLLECTIONS:

11. Serves as the subject liaison librarian for Sociology and Development Studies with primary responsibility for developing and managing research collections that support the teaching and research of Emory University faculty and students.
12. Promotes and markets collections.
13. Collaborates with colleagues in related subject areas and libraries to acquire materials.
14. Collaborates with colleagues on collection maintenance projects, such as journal and database reviews, move of collections to storage, and other projects as needed.
15. Responsibility for additional subject areas may be assigned.

B. Professional Responsibilities

a. Participates in appropriate professional and scholarly associations and organizations including maintaining membership and/or accreditation; attending meetings, conferences, workshops; and serving in appointed or elected positions.
b. Maintains up-to-date professional knowledge and skills in areas related to primary job assignment as well as maintains general knowledge of current trends in higher education, academic libraries, and information and educational technology.
c. Provides reference assistance to Emory students and faculty, visiting scholars, and the public as needed and assigned.
d. Adheres to guidelines outlined in the Handbook Governing the Librarian series for Faculty-Equivalent Librarians to ensure appointment, appointment renewal and promotion-in-rank.
e. Participates in library and campus committees as appropriate for service purposes.

Required Qualifications

- ALA-accredited master’s degree in Library and Information Science OR equivalent education and experience (subject expertise combined with appropriate teaching experience and/or library experience).
- Degree in Sociology, International Development, or related discipline.
- Demonstrated knowledge and experience with instruction, information literacy, and assessment of library services and resources.
- Commitment to user-centered library resources.
- Strong interest in technology and tools for research and teaching.
- Experience with qualitative research methods and tools.
- Commitment to fostering a diverse educational environment and workplace and an ability to work effectively with a diverse faculty and student population.
- Ability to build and sustain effective interpersonal relationships with library staff, faculty and students, off campus faculty and administrators, etc.
- Evidence of analytical, organizational, communication, project, and time management skills and demonstrated ability to set priorities, meet deadlines, and complete tasks and projects on time and within budget in accordance with task/project parameters.
- Capacity to thrive in an ambiguous, future-oriented environment of a major research institution and to respond effectively to changing needs and priorities.
- Demonstrated knowledge of current trends and issues in academic libraries, higher education, and relevant subject disciplines.
- Evidence of active participation, involvement, and leadership in local, state, regional, national, or international professional or scholarly associations.
Preferred Qualifications

- Advanced degree (subject master’s or doctoral) in Sociology, International Development, or related discipline.
- Knowledge of Natural Language Processing research methods and tools.
- Experience working with international and/or US federal documents.
- Fluency in French and/or research interest in Francophone Africa.

Application Procedures

Interested candidates should review the applications requirements and apply online at

https://sjobs.brassring.com/TGnewUI/Search/Home/Home?partnerid=25066&siteid=5449#jobDetails=642107_5449

Requisition/Job Posting #78889BR

Applications may be submitted as Word or PDF attachments and must include:

1) Cover letter of application describing qualifications and experience;
2) Current resume/vita detailing education and relevant experience; and
3) On a separate document list the names, email addresses, and telephone numbers of 3 professional references including a current or previous supervisor.

Candidates applying by February 19, 2018 will receive priority consideration. Review of applications will continue until the position is successfully filled. Emory is an Equal Opportunity/Affirmative Action Employer that welcomes and encourages diversity and seeks applications and nominations from women and minorities.

General Information

Professional librarians at Emory Libraries are 12-month faculty-equivalent positions evaluated annually with assigned ranks renewable for 3 or 5 years based on experience and background. Appropriate professional leave and funding is provided. Depending on educational credentials and position, librarians may be considered for a shared/dual appointment between the library and academic department as a faculty member.

Librarian appointees at Emory generally have educational credentials and professional backgrounds with academic library experience and/or disciplinary knowledge and demonstrate a commitment to continuous learning, professional engagement and involvement, research and scholarship, creativity, innovation, and flexibility. Such backgrounds will normally include a graduate degree from an ALA-accredited library and information science program AND/OR a discipline-specific master’s OR doctoral degree. In addition to professional competence and service within the library in the primary job assignment, advancement and/or appointment renewal requires professional involvement and contributions outside of the library and scholarly activities. Candidates must show evidence or promise of such contributions.

Emory provides an extremely competitive fringe benefit plan that includes personal leave, holiday pay, medical and dental plans, life insurance, courtesy scholarships, and tuition reimbursement just to name a few. For a full list of benefit programs, please go to http://www.hr.emory.edu/eu/benefits/.

Description of Institution and Library

Emory University is internationally recognized for its outstanding liberal arts college, superb professional schools, and one of the South’s leading health care systems. Emory’s beautiful, leafy main campus is located in Atlanta’s historic Druid Hills suburb and is home to 7,839 undergraduates and 7,216 graduate and professional students. As the second largest private employer in Atlanta, Emory University and Emory
Healthcare have a combined workforce of approximately, 29,931 and an annual operating budget of $4.8 billion. Emory University received $574.6 million in research funding in 2016.

Ranked among the top 20 Association of Research Libraries (ARL) in North America, Emory University Libraries in Atlanta and Oxford, Georgia are an intellectual commons for Emory University. Comprised of 10 libraries, Emory’s collections include more than 4.4 million volumes, 156,766 plus electronic journals, 943,697 electronic books, and internationally renowned special collections. The Stuart A. Rose Manuscript, Archives, and Rare Books Library is home to more than 250,000 rare books and over 17,000 linear feet of manuscript material. Rose Library’s collections span more than 800 years of history, with particular depth in modern literature, African-American history and culture, and the history of Georgia and the South.

Emory Libraries staff, including student workers, number approximately 349 with an overall library budget of approximately $45 million. Emory University Libraries is a member of the Association of Research Libraries (ARL), the Association of College and Research Libraries (ACRL), the Atlanta Regional Council for Higher Education (ARCHE), the Coalition for Networked Information (CNI), the Center for Research Libraries (CRL), the Council on Library and Information Resources (CLIR), the Digital Library Federation (DLF), International Federation of Library Associations and Institutions (IFLA), and the Scholarly Publishing & Academic Resources Coalition (SPARC) as well as regional associations including the Association of Southeastern Research Libraries (ASERL), Georgia Library Learning Online (GALILEO), and the GETSM Consortium (a consortium of the University of Georgia, Emory, Georgia Tech, Georgia State University, and Georgia Regents University).

The Emory University Libraries include the Robert W. Woodruff Library, which is also home to the Goizueta Business Library, the Heilbrun Music and Media Library, and the Stuart A. Rose Manuscript, Archives, and Rare Book Library. Other campus libraries, include the Science Commons, the Library Service Center operated in collaboration with the Georgia Institute of Technology, the Woodruff Health Sciences Library, the Pitts Theology Library, the Hugh F. MacMillan Law Library, and the Oxford College Library located on the Oxford Campus approximately 30 miles from Atlanta.

– July 2017

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