Instructional Technology/Design Support-Lead

Department: LITS: Teaching & Learning Tech, Woodruff Library

Salary: Commensurate with qualifications and experience

Position Availability: Immediately

Job Description

The Academic Technologies Instructional Technology/Design support team Lead works collaboratively with faculty and the instructional design team to design, develop, and deliver blended or fully online courses, as well as technology enhanced instructional materials.

The primary focus will be on teaching and learning in Emory’s Learning Management Systems (Canvas) and associated external applications that extend the core functionality of the LMS. Functions as a part of the Teaching & Learning Technologies team, reporting to the Assistant Director of Academic Technologies. Establishes a working vision for the large-scale support and development of technology enhanced courses and materials using instructional design best practices.

Provides leadership and coordination to the instructional design/technology team to support the creation of pedagogically sound, engaging, and effective courses within Canvas (campus LMS). Offers workshops and provides course design expertise directly to organizations, departments, and faculty. Leads daily operations and communicates with internal and external team members regarding required and completed tasks, outlines project plans, and provides status reports.

Manages critical relationships and collaborations with other instructional support entities with the libraries, across campus, and across the broader instructional design/technology community. Develops formative and summative evaluation plans in conjunction with assessment reports. Hires, trains, and supervises staff. Identifies individual and team skill gaps and developmental opportunities to facilitate career development. Performs other duties as required.

University Minimum Required Qualifications

A master's degree in learning sciences, instructional design/technology, project management, or related field, and five years of related work experience, OR an equivalent combination of education, training, and experience. Demonstrated sound understanding of instructional design in a higher education context; thorough knowledge of pedagogical theory and practice and emerging instructional technologies.

Excellent project management and written and oral communication skills. Knowledge and skill in using online/blended teaching tools such as learning management systems, audio and video capture
software, social media and networking. Demonstrated experience managing complex instructional
design projects in a higher education environment; ability to deal with multiple constituencies in a
dynamic work environment.

**Application Procedures**

Interested candidates should review the applications requirements and apply online at

https://staff-emory.icims.com/jobs/33121/instructional-technology-design-support-lead/job

Review of applications will continue until position is successfully filled. Emory is an Equal
Opportunity/Affirmative Action Employer that welcomes and encourages diversity and seeks
applications and nominations from women and minorities.

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