

Christopher A. Palazzolo, PhD
Woodruff Library, Emory University
540 Asbury Circle, NE
Atlanta, GA 30322
cpalazz@emory.edu
404-727-0143

Employment

Current (June 2012-present): Interim Head of Collection Management

January 2004-August 2008

Political Science and International Documents Librarian

August 2008-present

Social Sciences Librarian (liaison for Political Science, Economics and Educational Studies) &
Team Leader for Social Sciences, Emory University

Digitization Public Services Liaison

Government Documents Coordinator

Spring 2008-Present

Adjunct Professor, Department of Political Science, Emory University

Education

2007 PhD, Emory University (Atlanta, GA), Political Science

Dissertation Title: *Electoral Independence, Dependence, or Co-Dependence?: A Reassessment of Second-Order Electoral Expectations in Subnational Elections*

2002 MA, Emory University (Atlanta, GA), Political Science

1997 BA, Rhodes College (Memphis, TN), International Studies and French

2007 Center for Teaching and Curriculum, Teaching Seminar

2009 Frye Institute Graduate

Principal Activities and Job Responsibilities

Interim Head of Collection Management

Reporting to the Interim Director of Services, the Interim Head of Collection Management is a key managerial position within the Services Division and has responsibility for oversight of collection development and management including management of the approximately \$11 million annual collections budget. **The Interim Head of Collection Management works closely with subject teams, individual selectors, acquisitions, and electronic resources to develop collections-related policies, procedures, and practices;** conduct collections assessments; oversee approval plans and the gifts-in-kind program; and overall management of the collections budget.

Key Initiatives for FY13 Collection Management (lead or co-lead):

- *Trial of EBSCO Vendor Usage Consolidation Service*
- *Georgia Tech-Emory Biomedical Engineering Assessment*
- *Review of ebook strategies for Woodruff Library*
- *Demand Driven Acquisition Pilot*
- *Refinement and Biannual Review of Existing Approval Plan*
- *Revision of Lost and Missing Book Policy*
- *New Automated Storage Policy*
- *Review of E-and P serial spend/tracking mechanism*
- *Monthly meetings with Acquisition and Metadata Services to discuss and communicate workflow issues*

Team Leader for Social Sciences/Services Division Coordinating Group

General Duties:

- Serves as a member of the management team within the Services Division and collaborates on division-level documents such as the Subject Liaison Roles and Responsibilities (2012/3)
- Serves as the Team Leader for Social Sciences and supervises 3 FTE direct reports who manage collection development and instruction in the social sciences.
- Works with direct reports to coordinate recruitment, hiring, orientation, training, supervision, and evaluation of staff and student employees.
- Responsible for developing and maintaining up-to-date job descriptions for direct reports and for coordination of development and maintenance of up-to-date job descriptions for unit staff. Reviews requests for new positions and reclassifications within the unit and submits to Interim Director of Services for consideration. Works with LODHR staff to facilitate reclassifications.
- Conducts annual performance evaluations for direct reports and oversees annual process within the unit ensuring that annual evaluations are conducted in a timely manner and submitted on time in accordance with campus and library policy.
- Establishes and maintains communication with unit staff to facilitate the work of the library and ensure library staff are informed of library activities and initiatives.

Specific Accomplishments:

- Oversee and evaluate social science liaison activities in areas of collections (budget of over \$100K), instruction/consultation, and outreach
- Liaise with the Electronic Data Center
- Draft Subject Team Annual Report

- Oversee publication of *Information for Social Scientists* Newsletter (longest running Woodruff Library publication)
- Coordinate Database and Serials Reviews for Social Sciences Team

Services Division Activities

- Maintain and update metrics inventory for the Services Division (collections, public services, etc.)
- Assisted in drafting of original Services Division business planning documents (workbook, action plan, process maps, metrics)
- Assist in evaluation of general Services issues and challenges (e.g., staffing, metrics, process, etc.)
- Voice of Customer Strategic Initiative participant

Liaison/Coordinator for Political Science (selected activities)

- Manage political science fund (\$25K); maintain both digital and traditional print collections
- Review, evaluate and acquire new relevant resources for political science
- Partner with faculty to support and assist with undergraduate and graduate student research (Honors, research seminars, and other related courses)
- Perform citation analyses as needed
- Create and maintain new books list for political science faculty and graduate students as well as RSS-feeds for new journal contents
- Participated in several serials review & database review and numerous other collection management projects (e.g., weeding of 7th Floor political science titles, cancellation of UN microfiche collections)
- Proactively expanded instruction program for political science, ongoing deep collaboration with Honors Program
- Perform numerous in-depth consultations with students at all levels
- Participate in political science faculty meetings
- Recipient of Faculty-Librarian Grant for collaboration with Political Science 360 (Public Policy Processes)
- Increase government documents expertise and incorporate government documents as needed into instruction and consultation
- Expanded public policy collection and support research in this area

Liaison/Coordinator for Economics

- Perform citation analysis of departmental research impact (2013)
- Create and maintain new books list for economics faculty and graduate students as well as RSS-feeds for new journal content
- Manage \$20,000 budget for purchase of firm orders; develop and maintain journal and e-collections in Economics
- Coordinate (along with Rob O'Reilly, director of Electronic Data Center) Honors sessions for Economics Honors students
- Worked with faculty to vet and evaluate establishment of potential working paper series in the Social Sciences Research Network (on-hold)

- Coordinated library collaboration with Art of Publication workshops (scholarly communication) for current and subsequent semesters; planning for seminar on interdisciplinary social sciences to begin Summer 2010

Inter-Disciplinary Collection Development/Management Activities

Revision of Lost/Missing and Replacement Book Policy

- Reviewed existing policy and revised. Involved collaboration with Access Services.

New Books and News Display

- Envisioned and developed new books display area along with interactive newspaper interface from Press Display. Involved collaboration with Stacks, Facilities, and Collection Management.

New Automated Storage Policy

- Drafted and presented new storage policy to Library Policy Committee and Library Cabinet. Involved collaboration with Access Services.

Demand-Driven Acquisition Pilot (Fall 2012-present)

- Coordinate policies, technical set up and budget for pilot. Involved collaboration with

Georgia Tech-Emory Collaborative Subgroup (Current)

- Conduct collections support for joint Biomedical Engineering program
- Participate in broader Tech-Emory collaborative initiatives such as joint storage
- **Voice of the Customer Development Group (2011-2012)**
- Gather and analyze data on patrons utilizing Voice of Customer methodology
- Compilation and presentation of report and findings

Collection Management Coordinating Group, January 2010-present

- Manage budget for subject liaisons
- Coordinate large scale priorities for collection management team
- Co-Chair Demand Driven Acquisition Pilot, Spring 2012
- Manage and oversee Vendor Usage Statistics Project, 2011-
- Manage ebook selection, acquisition and marketing

CMTAG (Collection Management Working Group for E-Resources), [2006-present], Chair, January 2010-

- Evaluate potential e-resources for collections
- Assist in prioritization of e-resource acquisitions
- As chair, manage budget of around \$500K (varies)

E-Process Improvement Core Group (Spring 2009-present)

- Assist in drafting process map, interview protocol, and introductory documents
- Facilitate small group process map session

- Core member of sub-group on documentation

Database Review Project (Fall 2008-2009)

- Assisted with coordination of major database evaluation project
- Assisted in gathering of usage, price, and other statistics
- Spearheaded review for the social sciences and made recommendations

Collection Analysis Subgroup (2005/06)

- Worked extensively with collection officer and others to develop and coordinate multiple plans and analysis for collections in various academic areas, using various data sources; employed several tools, including the Worldcat Collection Analysis Tool.

Collection Management Libguide (2007-current)

- Assisted in the development and implementation of a new web presence for collection management, based on audience and function.
- Manage libguide outlining policies and procedures for collection management

Moving Beyond Paper project (2006, 2012)

- Developed, drafted, administered, a survey (with Rob O'Reilly and the Office of Institutional Research) to gauge perceptions and use of electronic journals; assisted in creation and maintenance of website for project
- Manage process with Electronic and Continuing Resources Team

Notable Committee and Working Group Activities

Voice of Customer Project, Woodruff Library

- Performed interviews, analyzed survey data and collaborated with other group members to construct report

Digitization Selection Committee

- Prioritization group for managing large scale digitization projects across all libraries
- Works closely with Digitization and Digital Curation Team

E-Resource Management Subgroup—Databases@Emory & Metalib

- In process of reviewing our metalib/cross-searching capabilities

Social Science Market Council (Convener), 2005-2008

Web Development Advisory Group (2005-2008; Fall 2009)

Digital Programs Working Group(2007-2008, now defunct)

- Reviewed proposals for digital projects
- Established criteria for said review

Government Documents Coordinating Group (2006-present; Chair 2011-present)

- Vet and evaluate new government documents resources and policies
- Review existing collection management decisions for depository collection
- Oversee other government documents decision-making

Assessment Integration Group (2005-2010)

- Established Assessment Information Form for the reporting of assessment activities across the organization
- Assisted in drafting, implementation, and analysis of library survey (Spring 2007-present)

Instructional Services Advisory Group [now Instruction Team] (2004-present)

- Organized and assisted with Subject and Course Guide Workshop (Fall 2005)
- Assisted with New Student Orientation Planning
- Assist with instruction planning and organizing
- Assist with metrics and statistics gathering

Other Notable Activities

Vendor Usage Project (2011-present)

- Oversee gathering and maintenance of e-resource vendor statistics
- Review usage of print materials (approvals and firm orders)
- Work with and mentor CLIR fellow in collection assessment

Presidential Election Display and Panel Discussion (Fall 2008)

["Presidents, Powers and Primaries"]

- Coordinated and curated book display related to the 2008 presidential election
- Organized panel discussion with notable political science faculty regarding electoral dynamics and trends

Coordinator/Services Representative, Large Scale Digitization (Spring 2007-present)

- Maintenance and documentation of large scale digitization priorities & projects
- Head of selection committee for materials under consideration for digitization
- Liaise with Services division as a whole regarding digitization
- Drafted workflow for large scale digitization
- Drafted action plan and process map for digitization of (extant) uncatalogued storage collections
- Assisted in report proposing initial digitization project

Instructional Activities Database (Spring/Summer 2007)

- Along with Ida Martinez, worked with Systems to create a database, based on the Cornell model, for the collection and reporting of instruction activities for the Research and Instructional Services (RIS) Team

Faculty-Librarian Grant (Fall 2006)

- Crafted and developed workshops to assist students in constructing their public policy papers, in collaboration with Professor Michael Rich
- Assembled workbooks and binders for students on government documents research

UN Sales Publications Weeding and Cataloguing Project (Fall 2005)

- Weeded uncatalogued UN sales publications on 1st floor
- Established priorities for cataloging of essential materials to support curriculum

TATTO, Emory University Graduate Pedagogy Program (2004-present)

Developed new TATTO (graduate teaching/pedagogy training) sessions and curriculum, along with several other staff, for library instruction; coordinate library participation

Political Science Departmental Review (2005)

Drafted and presented library research component for department's internal and external reviews.

Professional Activities

AMPALS (Atlanta Metro Private Academic Libraries and Schools), Emory rep Association of American Libraries (ALA)

Association of College and Research Libraries (ACRL)

- Committee Member, Scholarly Publications Committee, June 2013-present
- "Reaching the Faculty of the Future . . . Now: Marketing Instructional Services to Graduate Students," Presentation (with Anna Van Scoyoc and Liz Cooper) at ACRL 13th National Conference, Baltimore MD, March 29-April 1, 2007. Paper published in *ACRL Conference Proceedings*.

Law and Political Science Section, ACRL

- Chair, 2010-2011
- Chair, Instruction Committee
- Heavily revised and edited information literacy standards for Political Science, published in January 2009 issue of *College and Research Libraries News*
- Contribute(d) to pathfinder and bibliographies for LPSS annual programs at ALA, 2006-present.
- Developed with others a pre-conference session for the 2007 American Political Science (APSA) Annual Meeting, Chicago, IL; assisted and helped to coordinate preconference for 2009 APSA Annual Meeting, Toronto, Ontario (Canada).

Government Documents Roundtable

- Featured speaker for GODORT program/preconference American Library Association (ALA) Annual Conference 2008, Anaheim, CA on electoral information and resources.

American Political Science Association Midwest Political Science Association

Conferences Participation

ALA Annual and Midwinter Conferences, 2005-present
Electronic Resources and Libraries, 2007, 2012, 2013
Charleston Conference, 2011
ARL Assessment Conference, 2008
ACRL Conference, 2007, 2013

Publications

- Contributor, "Law and Political Science Research Competency Standards," published in *College & Research Libraries News*, January 2009.
- Contributor, "Reports of Conferences, Institutes, and Seminars: Electronic Resources & Libraries (ER & L) 2008." *Serials Review* 34: 214-226.
- "Reaching the Faculty of the Future . . . Now: Marketing Instructional Services to Graduate Students," ACRL 13th National Conference, Baltimore MD, March 29-April 1, 2007. *ACRL Conference Proceedings*.
- "Canada," "Denmark," and "Netherlands," in Neil Schlager and Jayne Weisblatt, eds. *World Encyclopedia of Political Systems and Parties*, 4th Edition. New York: Facts on File.

Research/Teaching Interests

Political Science: Western Europe politics and government, electoral behavior, parties & party systems, devolution, federalism, executive-legislative relations, regional politics (non-US)

Library Science and Pedagogy: New models of collection management and development, digitization models and preservation, faculty-librarian partnerships, e-book use and perception, value metrics, scholarly communication, new publication models

Subject Teaching Experience

Spring 2014, Seminar on Contemporary French Politics (either POLS 385 or 490)
Fall 2008, 2010, 2012—Political Science 326: West European Politics
Fall 2003, 04—Political Science 120: Introduction to Comparative Politics

Awards and Honors

Emory University Dean's Teaching Fellowship (Fall 2003)

Woodruff Fellowship, Electronic Data Center, Woodruff Library (Fall 2002)

Language Skills

French, Written, Spoken, and Reading Fluency

Spanish, Moderate Reading Ability

Italian, Moderate Reading Ability

Portuguese, Basic Reading

Technical Skills

Advanced Excel, Stata, HTML, some XML, some Photoshop, Blackboard, Blogs (Wordpress), Wikis, basic working knowledge of digital tools such as Fedora, MARC, and OAI.

References available upon request.