University Librarian

Department: Emory University Libraries
Salary: Commensurate with qualifications and experience
Position Availability: Immediately

The Emory University Libraries seeks a creative and team-oriented University Librarian to lead the Emory University libraries within a newly announced organizational structure that encompasses the libraries, digital scholarship, and information technology.

Organizational Structure

- The University Librarian reports to the Enterprise CIO and Senior Vice Provost for Library Services & Digital Scholarship.
- The University Librarian’s direct reports within the Robert W. Woodruff Library include the Directors of Content, Services, Scholarly Communications, External Affairs, and Library Administration (which includes Facilities, Human Resources, Planning & Assessment, and Security) as well as the Director of the Manuscripts, Archives & Rare Book Library (MARBL).
- The Directors of the Goizueta Business Library and the Woodruff Health Sciences Center (WHSC) Library also report to the University Librarian. In the latter case, there is a dual report to the Vice President of Research for the Woodruff Health Sciences Center.

For the purposes of fundraising and strategic planning, the University Librarian and the directors of MARBL, WHSC and the Business libraries will work directly with the Senior Vice Provost for Library Services & Digital Scholarship.

The Directors of the School of Law, School of Theology, and Oxford campus libraries report to their respective deans, but utilize enterprise services provided by the Emory University Libraries and University Technology Services.

Position Responsibilities

- As a member of the Senior Vice Provost’s leadership team, articulates ways in which library services, digital scholarship and information technology can be optimized to better support Emory’s mission and vision.
- Provides leadership and operational oversight for the Robert W. Woodruff Library, which includes the branch libraries for Music & Media, Chemistry and Math-Science. Responsible for the development and implementation of annual operational plans that align with the Senior Vice Provost’s strategic goals and initiatives.
- Chairs the Library Cabinet, which includes the University Librarian’s direct reports, the IT Director for library systems, and the directors of the Law, Oxford, and Theology Libraries. This group works collaboratively to
oversee enterprise-wide library services and initiatives, ensuring such services meet the needs of all libraries and are managed effectively.

- Works with the leadership of the Center for Digital Scholarship to integrate library collections and services into the Center’s programs and initiatives.
- Works with IT leadership to foster innovation in the application of packaged and custom-developed library systems.
- Works with key library governance groups to align the libraries’ collections and services with the needs of faculty, researchers, clinicians, and students.
- Fosters collaboration among faculty, researchers, students, and library staff in order to support and encourage existing and emerging models of scholarship.
- Engages in professional organizations and activities that advance the scholarship and objectives of the Emory University Libraries and Emory University.

**Qualifications and Competencies**

- Strong process knowledge of academic or research libraries and an ability to apply that knowledge in innovative ways that result in high quality library services and the effective stewardship of resources.
- Excellent communication skills, with an ability to adapt approach, language and style to different audiences.
- Persuasive leader who can serve as an effective member of the senior vice provost’s leadership team.
- Excellent collaboration and team-building skills.
- Able to build consensus around challenging topics.
- Ability to work in a complex, academic environment.
- Ten years of progressive experience in senior library management positions.
- Master's degree in a related field (doctoral degree preferred).

**Other Personal Characteristics**

- High energy and a strong work ethic.
- Creative intellect and an entrepreneurial spirit.
- Genuine, approachable leadership style.
- Consistent focus on institutional goals, rather than personal desires.

**Appointment Information**

The University Librarian position is a 12-month faculty-equivalent position appointed on 5-year renewable administrative contract. Depending on educational credentials, the University Librarian may also be considered for an adjunct faculty appointment in an academic department. Emory University offers a comprehensive compensation and benefits package and generous relocation assistance. Salary commensurate with qualifications and experience.

**Application Procedures**

Applications and nominations may be directed to Pat Hawthorne or Linda Nodine in Library Human Resources – submit applications as Word or PDF attachments via email (eul-libjobs@emory.edu) and include:

1) Cover letter describing professional and administrative qualifications and experience;
2) Current detailed resume/vita providing evidence of record of administrative experience and professional and/or scholarly accomplishments; and
3) On a separate document list names, email addresses, and telephone numbers of 3 professional references including a current or previous supervisor.
Candidates applying by June 28 will receive priority consideration. Review of applications will continue until position is successfully filled.

Emory is an Equal Opportunity/Affirmative Action Employer that welcomes and encourages diversity and seeks applications and nominations from women and minorities.

Description of Institution and Library

Emory University is internationally recognized for its outstanding liberal arts college, superb professional schools, and one of the South’s leading health care systems. Emory’s beautiful, leafy main campus is located in Atlanta’s historic Druid Hills suburb and is home to 7,656 undergraduates and 6,580 graduate and professional students. As the third largest private employer in Atlanta, Emory University and Emory Healthcare have a combined workforce of approximately, 27,747 and an annual operating budget of $4 billion. Emory University received $520.3 million in research funding in 2012. Emory recently concluded a successful fundraising campaign that raised $1.69 billion from 149,000 donors.

Ranked among the top 25 Association of Research Libraries (ARL) in North America, Emory University Libraries in Atlanta and Oxford, Georgia are an intellectual commons for Emory University. Comprised of 9 libraries, the holdings include more than 3.9 million print and electronic volumes, 83,000-plus electronic journals, and internationally renowned special collections. Emory is well known in a number of collection areas including modern literature, African-American history and culture, U.S. Southern history and culture, and U.S. civil rights. Emory Libraries staff number approximately 137 and the overall library budget is approximately $25.3 million. The Emory Libraries is a member of the Association of Research Libraries (ARL), the Coalition for Networked Information (CNI), the Center for Research Libraries (CRL), the Council on Library and Information Resources (CLIR), International Federation of Library Associations and Institutions (IFLA), and the Scholarly Publishing & Academic Resources Coalition (SPARC) as well as regional associations including the Association of Southeastern Research Libraries (ASERL), Georgia Library Learning Online (GALILEO), and the GETSM Consortium (a consortium of the University of Georgia, Emory, Georgia Tech, Georgia State University, and Georgia Regents University).

The Emory Libraries include the Robert W. Woodruff Library, which is also home to the Manuscripts, Archives & Rare Book Library (MARBL). Other campus libraries, which serve the specialized and professional schools, include the Goizueta Business Library, the Woodruff Health Sciences Library, the Pitts Theology Library and the Hugh F. MacMillan Law Library in addition to the Oxford College Library located on the Oxford Campus approximately 30 miles from Atlanta.

LHR – 28 May 2013