



# How to Add Reactivated Materials to Reserves Direct

Step One: Login into [Reserves Direct](#) with your NetID & Password

 **EMORY**  
LIBRARIES



Welcome to ReservesDirect

Net ID:

Password:

**For information on submitting a Course Reserves request, please contact:**

**Woodruff Library/General**  
**Business**  
**Health**  
**Law**  
**Oxford College**  
**Theology**

# How to reactivate a course you taught in the past

Select Reactivate Class at the top of the screen



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My Courses | **Add a Reserve** | **Manage Users** | View Statistics

Home | Create New Class | **Reactivate Class** | Export Class | Manage Class Enrollment

instructor instructor ( instructor )

home >>

Please provide the item call number when requesting Woodruff Library Course Reserves at the Music & Media Library on the 4th floor.

You are teaching:		You are enrolled in:		
SPRING 2012	FALL 2011	[ Create a New Class ]		
	RSRV 909-001	Post Production Testing	instructor instructor	OPEN
	RSRV 909-002	Post Production Testing 2	instructor instructor	OPEN

- = active courses you may edit
- = new courses not yet in use
- = courses canceled by the registrar

# How to reactivate a course you taught in the past

Choose the course whose documents you'd like to reactivate and click **Continue**



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**My Courses** | **Add a Reserve** | **Manage Users** | **View Statistics**

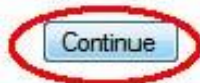
[Home](#) | [Create New Class](#) | [Reactivate Class](#) | [Export Class](#) | [Manage Class Enrollment](#) | instructor instructor ( instructor )

import class >> select source class >>

Please provide the item call number when requesting Woodruff Library Course Reserves at the Music & Media Library on the 4th floor.

Select course to import FROM:

SELECT CLASS					
Select	Course Number	Course Name	Term	Instructors	Reserve List
<input type="radio"/>	AAAA 000-000	Test Instructor	SUMMER 2011	instructor instructor	<a href="#">preview</a>
<input type="radio"/>	AAAA 000-000	Test Instructor	SPRING 2011	instructor instructor	<a href="#">preview</a>
<input type="radio"/>	AAAA 000-000	fake course	SPRING 2008	instructor instructor, admin purge	<a href="#">preview</a>
<input type="radio"/>	AAAA 000-000	Test Course	FALL 2007	instructor instructor	<a href="#">preview</a>
<input type="radio"/>	AAAA 111-001	Another Test Instructor	SUMMER 2011	instructor instructor	<a href="#">preview</a>
<input type="radio"/>	AAAA 1234-004	fran's test course	SUMMER 2008	instructor instructor	<a href="#">preview</a>
<input type="radio"/>	AAAA 222-222	Student Tutorial	FALL 2009	instructor instructor	<a href="#">preview</a>
<input type="radio"/>	AAAA 222-222	Student Tutorial Class	SUMMER 2009	instructor instructor	<a href="#">preview</a>
<input type="radio"/>	AAAA 222-001	Fake summer 2008 course	SUMMER	frances Pici, instructor	<a href="#">preview</a>



# How to reactivate a course you taught in the past

Select the course into which you would like to add the previous course's materials and click **Continue**:



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**My Courses** | **Add a Reserve** | **Manage Users** | **View Statistics**

[Home](#) | [Create New Class](#) | [Reactivate Class](#) | [Export Class](#) | [Manage Class Enrollment](#) | **instructor instructor ( instructor )**

Import class >> select destination class >>

Please provide the item call number when requesting Woodruff Library Course Reserves at the Music & Media Library on the 4th floor.

Select course to import INTO:  
Select readings to reactivate on the next screen.



SELECT CLASS					
Select	Course Number	Course Name	Term	Instructors	Reserve List
<input type="radio"/>	RSRV 909-001	Post Production Testing	SPRING 2012	instructor instructor	<a href="#">preview</a>
<input type="radio"/>	RSRV 909-002	Post Production Testing 2	SPRING 2012	instructor instructor	<a href="#">preview</a>
<input type="radio"/>	RSRV 909-002	Post Production Testing 2	FALL 2011	instructor instructor	<a href="#">preview</a>

<<<< Class not found? [Create New](#)

# How to reactivate a course you taught in the past

The Course Reserves List from the previous course will display.




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**My Courses** | **Add a Reserve** | **Manage Users** | **View Statistics**

[Home](#) | [Create New Class](#) | [Reactivate Class](#) | [Export Class](#) | [Manage Class Enrollment](#) | **instructor instructor (instructor)**

[Import class >>](#) [import details >>](#)

Please provide the item call number when requesting Woodruff Library Course Reserves at the Music & Media Library on the 4th floor.  
Select readings to import from [RSRV 909-001 - Post Production Testing FALL 2011](#) to [RSRV 909-002 - Post Production Testing 2 SPRING 2012](#).

 Please note there are costs associated with processing physical items and uploaded materials. Help us reduce costs by limiting non-required readings and linking to external resources whenever possible.

Reserves List	
 <b>Dramas of nationhood : the politics of television in Egypt / Lila Abu-Lughod ; with a foreword by Anthony T. Carter.</b> ABU-LUGHOD, LILA. On Reserve at: GENERAL <a href="#">[more info]</a> Publisher: Chicago : University of Chicago Press, 2005. Year of Publication: 2005. ISBN: 0226001970 Content Note: paxvii, 319 p. :pbill. :pc24 cm. Requested Loan Period: 2 Hours	<input type="checkbox"/>
 <b>Introduction / Talal Asad</b> ASAD, TALAL Book Title: Anthropology & the colonial encounter Pages/Time: 9-19 Publisher: New York, Humanities Press Year of Publication: 1973 ISBN: 0391003224 Copyright Note: 3.9% book MV	<input type="checkbox"/>
 <b>THE CONSTRUCTION OF RELIGION AS AN ANTHROPOLOGICAL CATEGORY/CHAPTER 1</b> ASAD, TALAL Book Title: Genealogies of Religion: Discipline and Reasons of Power in Christianity and Islam / Talal Asad Pages/Time: 27-54; 307-323 Publisher: Baltimore: Johns Hopkins University Press. Year of Publication: 1993 ISBN: 0801846315 Copyright Note: 13.4% book. MJS	<input type="checkbox"/>
 <b>Women writing culture / edited by Ruth Behar and Deborah A. Gordon.</b> 305.42 W87262 On Reserve at: GENERAL <a href="#">[more info]</a> Publisher: Berkeley : University of California Press, c1995. Year of Publication: c1995. ISBN: 0520202082 Requested Loan Period: 2 Hours	<input checked="" type="checkbox"/>
 <b>The aims of an ethnological research (1932).</b> BOAS, FRANZ Book Title: Race, language Pages/Time: 243-259 Publisher: New York, The Macmillan Co Year of Publication: 1940 ISBN: 017847 Copyright Note: 4% book MV	<input type="checkbox"/>
 <b>The aims of ethnology (1888).</b> BOAS, FRANZ Book Title: Race, language and culture Pages/Time: 626-638 Publisher: New York, The Macmillan Co Year of Publication: 1940	<input type="checkbox"/>

# How to reactivate a course you taught in the past

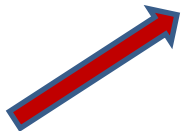
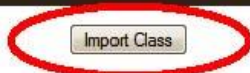
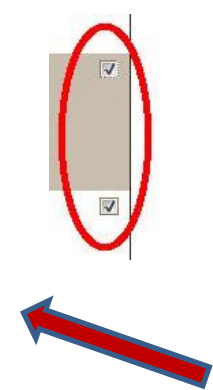
Select those items you wish to reactivate. Once you've selected all the documents, click **Import Class**.

**Ancient society; or, Researches in the lines of human progress from savagery, through barbarism to civilization / by Lewis H. Morgan.** ✓  
MORGAN, LEWIS HENRY, 1818-1881.  
JC21 .M68 1878  
On Reserve at: GENERAL [more info]  
Publisher: New York : H. Holt, 1878 [c1877]  
Year of Publication: 1878 [c1877]  
Content Note: paxvi, 560 p.pc23 cm.  
Requested Loan Period: 3 Hours

**The gift : forms and functions of exchange in archaic societies / by Marcel Mauss ; translated by Ian Cunnison ; with an introduction by E.E. Evans-Pritchard.** ✓  
MAUSS, MARCEL, 1872-1950.  
GT3050 .M313  
On Reserve at: GENERAL [more info]  
Publisher: New York : Norton, 1967.  
Year of Publication: 1967.  
ISBN: 0393003787  
Content Note: paxiv, 130 p. ;pc20 cm.  
Requested Loan Period: 3 Hours

**The Communist Manifesto** ✓  
MARX, KARL; ENGELS, FRIEDRICH  
Book Title: The Communist Manifesto  
Volume/Edition: eBook  
Pages/Time: 1-96  
Publisher: London : Electric Book Co  
Year of Publication: 1988  
ISBN: 9781598757064  
Copyright Status: Pending Copyright Review  
Content Note: This is an Ebook that is available for download or online for 2 hours at a time.  
Copyright Note: linked to Emory electronic catalog MV

Requested Loan Period: 2 Hours, 3 Hours, 1 Day, 3 Days



Note: Please be

utes to process.

# How to reactivate a course you taught in the past

Reserves Direct generates a confirmation screen.  
Click **Go to target class**.



[Edit Profile](#) | [Help](#) | [Contact Us](#) | [Sign Off](#)

[My Courses](#) [Add a Reserve](#) [Manage Users](#) [View Statistics](#)

[Home](#) | [Create New Class](#) | [Reactivate Class](#) | [Export Class](#) | [Manage Class Enrollment](#)

instructor instructor ( instructor )

RSRV 909-002 Post Production Testing 2

Please provide the item call number when requesting Woodruff Library Course Reserves at the Music & Media Library on the 4th floor.

RSRV 909-001 -- Post Production Testing (FALL 2011) has been imported into RSRV 909-002 -- Post Production Testing 2 (SPRING 2012)

• Reserves List successfully copied

• **Go to target class**

# How to reactivate a course you taught in the past

The items you selected will appear in the reactivated class



Edit Profile | Help | Contact Us | Sign Off

My Courses   Add a Reserve   Manage Users   View Statistics

Home | Create New Class | Reactivate Class | Export Class | Manage Class Enrollment | instructor instructor ( instructor )

edit class >> RSRV 909-002 Post Production Testing 2

Please provide the item call number when requesting Woodruff Library Course Reserves at the Music & Media Library on the 4th floor.

[Exit class](#)

**RSRV 909-002 Post Production Testing 2** [ [sort](#) ]

**SPRING 2012**

**Cross-listings** [ [edit](#) ]: None

**Instructor(s)** [ [edit](#) ]: instructor instructor

**Proxies** [ [edit](#) ]: None

**Enrollment** [ [view](#) ]: **OPEN**

**Class Status:** **ACTIVE**

**Copyright:** Library staff review needed

[ [sort main list](#) ] [ [add new materials](#) ] [ [add new heading](#) ] [ [highlight reserve links](#) ]

[check all](#) | [uncheck all](#)

Course Materials	Enrollment
<p>On Reserve at: GENERAL [ <a href="#">more info</a> ]</p> <p>Publisher: Berkeley : University of California Press, c1995.</p> <p>Year of Publication: c1995.</p> <p>ISBN: 0520202082</p> <p> <b>Ancient society; or, Researches in the lines of human progress from savagery, through barbarism to civilization / by Lewis H. Morgan.</b></p> <p>MORGAN, LEWIS HENRY, 1818-1881.</p> <p>JC21 .M68 1878</p> <p>On Reserve at: GENERAL [ <a href="#">more info</a> ]</p> <p>Publisher: New York : H. Holt, 1878 [c1877]</p> <p>Year of Publication: 1878 [c1877]</p> <p><b>Content Note:</b> paxvi, 560 p.pc23 cm.</p>	<p>IN PROCESS <input checked="" type="checkbox"/> 2</p>
<p> <b>The gift : forms and functions of exchange in archaic societies / by Marcel Mauss ; translated by Ian Cunnison ; with an introduction by E.E. Evans-Pritchard.</b></p> <p>MAUSS, MARCEL, 1872-1950.</p> <p>GT3050 .M313</p> <p>On Reserve at: GENERAL [ <a href="#">more info</a> ]</p> <p>Publisher: New York : Norton, 1967.</p> <p>Year of Publication: 1967.</p> <p>ISBN: 0393003787</p> <p><b>Content Note:</b> paxiv, 130 p. :pc20 cm.</p>	<p>IN PROCESS <input type="checkbox"/> 3</p>
<p><a href="#">www</a> <b>The Communist Manifesto</b></p> <p>MARX, KARL; ENGELS, FREDERICK</p> <p>Book Title: The Communist Manifesto</p> <p>Volume/Edition: eBook</p> <p>Pages/Time:1-96</p> <p>Publisher: London : Electric Book Co</p> <p>Year of Publication: 1988</p> <p>ISBN: 9781598757064</p> <p>Copyright Status: Pending Copyright Review</p> <p><b>Content Note:</b> This is an Ebook that is available for download or online for 2 hours at a time.</p> <p><b>Copyright Note:</b> linked to Emory electronic catalog MV</p> <p>Link to this item: <a href="https://ereserves.library.emory.edu/reservesViewer.php?reserve=472249">https://ereserves.library.emory.edu/reservesViewer.php?reserve=472249</a></p>	<p>HIDDEN  <input checked="" type="checkbox"/> 4</p>
<p> <b>Betrayal : how Black intellectuals have abandoned the ideals of the civil rights era / Houston A. Baker, Jr.</b></p> <p>BAKER, HOUSTON A.</p> <p>E185.615 .B27 2008</p>	<p>SEARCHING STACKS <input type="checkbox"/> 5</p>

**Fin.**

ANY QUESTIONS, PLEASE CONTACT:

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