Director of Academic Technology Services

Department: Emory University Libraries, Library & Information Technology Division
Salary: Commensurate with qualifications and experience
Position Availability: Immediately

The Emory University Libraries seeks a creative, collaborative, and effective director to lead the Emory University’s Academic Technology Services. The position is an exciting opportunity to advance the University’s academic technology program, in collaboration with faculty, students, and library and information technology professionals. The director will develop and implement programs to enhance education and engagement through the innovative and effective use of technology and new media in teaching and learning.

Organizational Structure
- The Director of Academic Technology Services will report to the University Librarian for Emory University Libraries.
- The Director’s direct reports include the manager for ATS Faculty Services and the manager for ATS Student services.
- The Director will work collaboratively with library, information technology, and instructional technology professionals.

Position Responsibilities
- Provides leadership and direction in the development and implementation of an academic technology program to include relevant applications, initiatives, and support services across a broad spectrum of instructional technology functions
- Provides leadership in program planning for faculty and student services and in the development of policies related to the use of technology in curriculum development, e-learning, and other instructional technology initiatives
- Champions the creative design, development, and implementation of academic technologies and programs that advance teaching and learning
- Provides leadership in the development of active learning spaces for collaboration, production, and development with technology
- Aligns services and investment decisions with institutional priorities and LITS strategic plans
- Builds partnerships among academic support units to work collaboratively toward achievement of institutional goals that can be addressed through academic technology
- Assumes an advocacy role on behalf of faculty and students in campus matters related to teaching and learning with technology and participates in all relevant initiatives when feasible
- Works with the students, faculty, and academic units to ensure that their needs are incorporated into plans for academic technology
- Participates as a member of the Libraries Cabinet, the primary decision-making group for the Libraries
- Provides leadership, supervision, and mentoring for the Academic Technology Services staff
Engages with professional organizations and activities that advance the objectives of Library and Information Technology Services

**Minimum Qualifications**
A master's degree. A PhD is preferred. Five years of related experience which includes using Library & IT resources to address the academic program of a college or university, college or university teaching experience, budget management and supervisory experience. Familiarity with network design and support requirements for very high bandwidth networking applications.

**Preferred Qualifications**
- Master’s degree with 5 years of progressive experience in a related field; PhD in instructional technology, academic, or a closely related field is preferred
- Demonstrated record of innovation and success in providing academic technology services aligned with campus goals
- Extensive knowledge of the activities, processes, resources, and technologies involved in academic technology management and leadership
- Strong understanding of the historical and theoretical foundations and processes of instructional technology (including instructional development), college teaching, faculty development, and distance education
- Familiarity with both physical (classroom) and virtual (online) learning environments, with successful teaching experience in each
- Strong change management, project management, and team-building skills
- Excellent communication skills, with an ability to adapt approach, language and style to different audiences
- Excellent collaboration skills and experience building implementing useful assessment strategies
- Demonstrated knowledge of current trends and issues in instructional technology, higher education, and relevant subject disciplines
- Evidence of active participation, involvement, and leadership in local, state, regional, national, or international professional or scholarly associations

**Other Useful Characteristics**
- High Energy and strong work ethic
- Creative intellect and an entrepreneurial spirit
- Genuine, approachable leadership style
- Consistent focus on institutional goals

**Application Procedures**
Submit the following online through [http://www.emory.edu](http://www.emory.edu) for job posting #46058BR

1) Cover letter outlining interest and describing professional and administrative qualifications and experience
2) Current detailed resume/vita providing evidence of record of administrative experience and professional and/or scholarly accomplishments

Candidates applying by Aug 30th will receive priority consideration. Review of applications will continue until the position is successfully filled. For additional information please use eul-libjobs@emory.edu or contact Linda Nodine, LITS HR Manager at linda.nodine@emory.edu.

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